

BSD Cyber Risk Management Group

PURPOSE

The BSD Cyber Risk Management Group (RMG) evaluates cyber risks posed by information systems, including business practices, and determines whether the risk-benefit calculus is within the organization's risk appetite and tolerance levels.

SCOPE

The BSD Cyber Risk Management Group will support the following cyber risk management activities for the BSD's research, academic, and administrative functions:

- Inform and make recommendations to the BSD IS and Informatics Governance or the Executive Cyber Risk Committee regarding cybersecurity matters.
- Guide alignment of cybersecurity initiatives to organizational strategic objectives and business priorities.
- Serve as an independent and objective party to review/recommend approaches to addressing cybersecurity risks.
- Recommend safeguards that adequately protect information but do not unnecessarily impede its appropriate use.

GOALS

The BSD Cyber Risk Management Group seeks to provide institutional oversight of cyber risk management and to foster multidisciplinary collaboration between the BSD and its internal IT service component with the following goals:

- Define acceptable risk thresholds under which information systems are required to operate.
- Offer BSD Leadership and faculty unbiased comparisons of risks to make and weigh business cases for risk response plans.
- Certify the use of information systems and, where necessary, suggest alternative IT environments that better meet operational requirements.
- Promote Security Training & Education of faculty and staff to enhance cybersecurity.
- Improve collective adherence to security of confidential information used through the organization.

MEETINGS

The BSD Cyber Risk Management Group will meet once a month. A quorum of 50% plus one is required for a valid group meeting. In addition to in-person meetings, discussion and voting may be conducted via email or presence via electronic means. Because continuity and engagement are important, members are expected to attend at least 75 percent of all meetings either in person or by phone. Group Members should not send delegates in their place.

OVERSIGHT

The Group will communicate progress to the BSD IS and Informatics Steering Committee on a regular basis. Monthly meeting minutes will be submitted. New policies and interventions proposed by the group should be consistent with the goals above and will follow standard organizational procedures.

VOTING

When a risk is presented that requires the Committee to vote, the motion shall be passed by a:

- Simple majority of votes cast in favor by members present and eligible to vote
- Resolution in writing signed by at least three quarters of Committee members eligible to vote and will be deemed to have been passed at the time at which the last required Committee member signs the document.
- In the event of an equal number of votes being cast for and against a motion, the motion will be referred to the BSD IS and Informatics Governance or the Executive Cyber Risk Committee for resolution.

GROUP MEMBERSHIP

A faculty member, recommended by the Chief Research Information Officer and the Chief Information Security Officer, and approved by the Dean for Research will chair the group. Membership of the group will be comprised of BSD faculty and staff, including subject matter experts from the University of Chicago and the University of Chicago Medical Center. Members will be appointed by the group chair with input from the Chief Research Information Officer and the BSD's Chief Information Security Office.

Chair Responsibilities:

The Chair will facilitate the group meeting discussions, under the University of Chicago principles of open dialogue and free expression of ideas and views, set meeting agendas, and schedule votes. Upon recommendation by the Committee, the Chair will provide official certification of BSD information systems and provide recommended risk remediation plans.

BSD Faculty Member Responsibilities:

- Faculty members will participate in decisions made by the group, fully representing their departments and business unit's views and position while working collectively.
- Faculty members are voting members of the group.
- Faculty members serve until a change of responsibility or the needs of the group change.

BSD Administration Member Responsibilities:

- These individuals within the UChicago community will be identified as subject matter experts.
- These Individuals are non-voting members of the committee.
- This list will expand as needed to provide expertise as warranted.

Role	Name	Title	Department
Executive Sponsors	Robert Grossman	Chief Research Information Officer	Office of the Dean
	Plamen Martinov	Chief Information Security Officer	Office of the Dean
Chair	Jeremy Marks	Associate Professor	Department of Pediatrics
Staff	Chris Stephanos	Security Analyst, Risk Management	BSD Information Security Office
	Amber Sachs	Security Analyst, Risk Management	BSD Information Security Office
Administration (Advisory)	Ryan Landek	Director of Device Support Services	BSD IT
	Jason Edelstein	Manager, Cyber Risk Management	IT Services
	Thorbjorn Axelsson	Director of IT Operations & Infrastructure	Center for Research Informatics
	Plamen Martinov	Chief Information Security Officer	BSD Information Security Office
	Millie Maleckar	Director of Regulatory Compliance for Human Subjects	Institutional Review Board, Office of Clinical Research
	Bethany Martell	Executive Director	Research Operations & Conduct, Office of Clinical Research
Faculty (Voting Members)	Jeremy Marks	Associate Professor	Department of Pediatrics
	Lucy Godley	Professor	Medical Scientist Training Program
	Callum Ross	Professor	Department of Organismal Biology & Anatomy
	Aaron Fox	Professor	Pharmacological & Physiological Sciences
	Megan Huisingh-Scheetz	Assistant Professor of Medicine	Department of Medicine, Geriatrics & Palliative

